

24 August 1981

Excerpts from ODP Staff Meeting - 21 August 1981

1. There were discussions of planning assumptions which would become part of a long range DDA planning effort. Comments on a DDA suggested list of assumptions have been requested by the D/ODP from ODP managers. They are due in to [] by 28 August.

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2. OTE has announced the introduction of a new course, developed for OIS, "Orientation for Automated Records Systems. The course will take advantage of ODP experience in automating registries. The ODP RMO will attend the first running.

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3. The Comptroller briefed OMB on the Agency's ceiling situation. As of 20 August, the Agency was up to ceiling.

4. The DDA expressed his appreciation to [] and the DDA Deputy Office Directors who made up the CORE Committee for their excellent work.

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5. The DDA Office Directors received a briefing from [] on records review. The target date for completion of the inventory, new schedules, and establishment of new records systems is the end of the next fiscal year. ODP is well ahead of schedlue thanks to the work of [] and the cooperation of ODP managers and administrative personnel.

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6. NFAC has published a Notice on their reorganization. Most of the data processing personnel in NFAC are to be assigned to the Planning, Management, and Evaluation Staff.

7. D/ODP has asked OC to provide a briefing for him and a small group of ODP officers on TEMPEST programs. An all day briefing is scheduled for Wednesday, 26 August, commencing at []

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8. Social Security personnel will be briefed by Engineering Division on Monday, 31 August, on storage of large amounts of information.

9. [] received a letter of appreciation from OSWR for his efforts on their behalf to make TADS a workable and reliable system. [] received a letter of appreciation from [] Federal Women's Program Manager, for her work on the Board during the past two years.

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10. Attached are excerpts from the ODP Division/Staff weekly reports, and a copy of our weekly report to the DDA.

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Att: a/s

ODP 81-1098
20 August 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
Director of Data Processing

SUBJECT: ODP Report for Week Ending 19 August 1981

* Support to PTO

CAMS (COMIREX Automated Management System). A demonstration of the CAMSTACK color graphics software, developed under a CIA contract for CAMS, was presented to Admiral Poindexter, Chief of Staff to the National Security Advisor. The demonstration was well received. []

Printer Software Available for Testing

Software has been developed to support the Design 100 hard copy terminal as a local printer, and testing is now being done in Systems Programming Division, ODP. The software permits a 1200 baud line speed and uses forward/ reverse printing to increase the effective speed. The software is available for use by interested offices on a test basis. Demonstrations have been scheduled for two NFAC offices. []

Community Tour of []

A tour of the [] was given to 20 Intelligence Community personnel on 13 August. The tour was in response to a request made by [] of the Information Science Center of OTE. []

Data Base Security Software Operational

ACF2, a software security package to control access to user-specified data bases, was implemented on the Tape Management System (TMS) in the [] on 12 August. A minimal amount of user and procedural problems have been encountered. It is expected these problems will decrease as user and operator familiarization grows with this system. []

External Procurement

ODP concurred in an external procurement request from OER/NFAC for timesharing services and the development of a nine country international source trade data base. The cost of the data base development will be \$240K, and the GSA Timesharing Services Program (TSP) contract will be used as the source of prices for the timesharing services required to access and manipulate the data. (AIUO) [REDACTED]

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SAFE

On 18 August, representatives of the CSPO witnessed a demonstration of a programmable variable storage device for cryptographic keys used with various COMSEC devices. SAFE cryptographic development discussions were held after the demonstration, which took place at NSA. [REDACTED]

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/s/ Bruce T. Johnson

Bruce T. Johnson

21 August 1981

Excerpts of ODP Div/Staff Reports for Week Ending 12 August 1981

Management

Outstanding Advances. As of 19 August, 43 advances remain outstanding, none of which are delinquent. (AIUO) [redacted]

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Federal Information Processing Standards (FIPS). During the past week, three proposed Federal Information Processing Standards were received from the National Bureau of Standards (NBS) and distributed to appropriate Agency components for review and comment. NBS is proposing a standard for "Password Usage," and revisions to FIPS 61 "Channel Level Power Control Interface" and FIPS 32 "Character Shapes for OCR." (AIUO) [redacted]

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Personnel Change. [redacted] reported for duty to Program and Budget Group, MS, on 10 August. His extension [redacted] and room number is 2D00, Hq. He replaces [redacted] who will be transferring to the Special Projects Staff effective 24 August. (AIUO) [redacted]

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Applications

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[redacted] has left B Division to accept an assignment with OD&E/FO. He can be reached at 1D11, [redacted]

Processing

[redacted] received a letter of appreciation from the Agency's Federal Woman's Program Board for her contributions while serving as ODP's representative during the last two years. [redacted]

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Administrative

On 3 August, OIS officer [redacted] EOD'd to the ODP Registry from the Office of Communications. Also effective 3 August, responsibility for supervision of the Registry was given to RMO [redacted]. In this capacity Gary will report to Chief, Admin. For his responsibilities in formulating a records management program for ODP he will continue to report to EO/ODP.

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Summer Only employees [redacted] left D Division to return to school on 14 August.

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The following Co-op students also returned to school:

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